Order Form Template

This Order Form is issued under and governed by the Master Service Agreement (MSA) dated August 29, 2025, between [Your Company Name] (“Company”) and [Client Name] (“Client”).

# 1. Services Ordered

☑ Software Subscription  
☑ Cloud Resource Subscription & Purchase

# 2. Subscription Details

- Product/Service Name: [●]  
- Plan Type: [Basic / Standard / Enterprise]  
- Term: [Monthly / Annual]  
- Auto-Renewal: [Yes/No]

# 3. Cloud Resources

|  |  |  |  |
| --- | --- | --- | --- |
| Resource | Quantity | Unit Price | Billing Metric |

# 4. Fees & Payment

- Total Subscription Fee: [●]  
- Billing Cycle: [●]  
- Payment Due: [● days from invoice]

# 5. Service Levels

- Uptime Commitment: [99.5% or 99.9%]  
- Support: [Email / Ticket / 24x7 Hotline]

# Signatures

For [Your Company Name]  
By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
For [Client Name]  
By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_